finder service available to full-time and part-time U-M faculty, staff and students.

EMPLOYMENT INFORMATION

Current University Employees
If you have a GSRA appointment with the University, you will be required to certify your employment effort at the end of each term you worked. Those required to certify will receive an email from the Cost Reimbursement Office asking them to complete the process. The email will provide detailed instructions to follow, requiring only a few minutes of your time. It is extremely important that you respond to this email. Certification of effort is a government mandated policy and failure to comply could result in a fine for the University.

Temporary Employment
While it is not recommended that full-time graduate students seek employment in areas that are unrelated to their field of study, there are sometimes opportunities for temporary and part-time employment. Work Study jobs, as well as other part-time or temporary positions, are generally posted on the Student Employment website. Additionally, part-time or temporary positions may be posted through student e-mail groups.

Students who are hired by a faculty member as an hourly employee must complete the on-line employment application before employment paperwork can be processed. To complete the application, go to “Wolverine Access”; “Student Business”; “Student Employment Application” and follow the instructions. Approval from your Faculty Advisor is required since your primary responsibility is to your education and research.

Career Services and Resources
The Engineering Career Resource Center provides valuable free services to graduate students who are planning or undertaking the transition from graduate study to full-time employment. ECRC services include:

- On-campus recruitment by employers
- Curriculum vitae or resume development assistance
- Workshops on topics including interviewing skills and salary negotiation
- An online job posting system exclusively for U-M Engineering students
- Industry and employer profiles
- International student assistance

The Career Center, on Central campus, also offers services to all University of Michigan students.

NCEES develops, administers and scores the examination for used for engineering and surveying licensure in the United States leading to the Professional Engineering credential.