

Please note that this document contains information regarding application procedures for the Horace H. Rackham School of Graduate Studies *and* the College of Engineering. Please be sure that you follow the directions for the appropriate program to which you are applying. If you need further clarification on these application procedures, send email to [kansmith@umich.edu](mailto:kansmith@umich.edu) or phone at (734) 764-8405.



## How to apply for Graduate Studies in the Department of Civil and Environmental Engineering

### **\*\* Horace H. Rackham School of Graduate Studies – MSE and PhD \*\***

#### 1. Fill out the application

- Apply on-line via one of the following web links
  - <https://apply.embark.com/Grad/UMich/Rackham/ProgramA/36/>
  - <http://www.engin.umich.edu/gradadmissions/Admissions/applying.html>

#### **Horace H. Rackham Program Numeric Codes**

Please enter the appropriate program code on your application form.

<b>Horace H. Rackham School of Graduate Studies</b>	<b>MSE</b>	<b>PhD</b>
Civil Engineering	00122	00121
Construction Engineering and Management	00152	00121
Environmental Engineering	00195	00194

<b>Sequential Graduate/Undergraduate Studies (SGUS) - for current University of Michigan undergraduate students only</b>	<b>BSE/MSE</b>
BSE in Civil Engineering/MSE in Civil Engineering	01553
BSE in Civil Engineering/MSE in Construction Engineering and Management	01554
BSE in Civil Engineering/MSE in Environmental Engineering	01555
BSE in Chemical Engineering/MSE in Environmental Engineering	01555

Please select an area of interest from the list below and enter it in the “subplan” section of the application form.

- Civil Engineering Program
  - Geotechnical Engineering
  - Hydraulic/Hydrological Engineering
  - Materials and Highway Engineering
  - Structural Engineering
- Construction Engineering and Management Program
  - Construction Engineering and Management
- Environmental Engineering Program
  - Environmental Engineering

## 2. Supporting documentation:

- **Rackham** required documents – put in one envelope marked “Rackham”
  - **All Applicants:**
    - Original official transcripts, certificates, and diplomas from any college attended. You must include an English translation of all foreign documents. Copies are not acceptable.
    - Official GRE scores sent via ETS (Institution Code 1839). The name on your GRE scores must be the same as the name on your application form.
  - **International Applicants** must also send:
    - Official TOEFL scores sent via ETS (Institution Code 1839). The name on your TOEFL scores must be the same as the name on your application form.
- **Department** required documents – put in one envelope marked “Department”
  - **All Applicants:**
    - Statement of Purpose (can be submitted with your on-line application)
    - Original official transcripts, certificates, and diplomas from any college attended. You must include an English translation of all foreign documents. Copies are not acceptable.
    - Official GRE scores sent via ETS (Institution Code 1839). The name on your GRE scores must be the same as the name on your application form.
    - Three letters of recommendation. Recommendation letters can now be submitted on-line. If you are submitting paper copies, you may download recommendation forms at: <http://www.rackham.umich.edu/Admis/pdfforms/RecFormPaper.pdf>. Try to submit them together to avoid delays in the processing of your application. (Note: At least two (2) of your letters should be from faculty).
    - SGUS applicants only: Rackham Sequential Graduate/Undergraduate Studies (SGUS) Election Form. The form can be found at: [http://www.rackham.umich.edu/downloads/oard/forms/SGUS\\_Election\\_Form.pdf](http://www.rackham.umich.edu/downloads/oard/forms/SGUS_Election_Form.pdf)
  - **International Applicants** must also send:
    - Official TOEFL scores sent via ETS (Institution Code 1839). The name on your TOEFL scores must be the same as the name on your application form.

## 3. Mailing Information:

- Please mail one package containing two envelopes, one marked “Rackham” and one marked “Department,” together to the following address:

Graduate Admissions  
University of Michigan  
Civil & Environmental Engineering  
2340 G. G. Brown Building  
2350 Hayward  
Ann Arbor, MI 48109-2125

## 4. Frequently Asked Questions:

For further information visit our Frequently Asked Questions at:  
<http://www.engin.umich.edu/dept/cee/FAQs.PDF>

**\*\* College of Engineering Graduate Professional Programs: MEng \*\***

**1. Fill out the application**

- Apply on-line via one of the following web links
  - <https://apply.embark.com/Grad/UMich/Engineering/24/>
  - <http://www.engin.edu/gradadmissions/Admissions/applying.html>

**College of Engineering Graduate Professional Programs**

Please enter the appropriate program code on your application form

<b>College of Engineering</b>	<b>MEng</b>
Construction Engineering and Management	00032
Structural Engineering	01878

<b>Sequential Graduate/Undergraduate Studies (SGUS) – for current University of Michigan undergraduate students only</b>	<b>BSE/MEng</b>
BSE in Civil Engineering/ MEng in Construction Engineering and Management	01557

**2. Supporting documentation:**

- **College of Engineering** required documents
  - **All Applicants:**
    - Application fee (if you apply on-line, you will pay by credit card)
    - All application form pages (if you apply on-line, this will get sent automatically)
    - Statement of Purpose (if you apply on-line, you can submit this with your on-line application)
    - Two sets of original official transcripts, certificates, and diplomas from any college attended. You must include an English translation of all foreign documents. Copies are not acceptable.
    - Official GRE scores sent via ETS (Institution Code 1839). The name on your GRE scores must be the same as the name on your application form.
    - Three letters of recommendation. Recommendation letters can now be submitted on-line. If you are submitting paper copies, you may download recommendation forms at:  
<http://www.engin.umich.edu/gradadmissions/Admissions/Recommendationform.pdf>  
Try to submit them together to avoid delays in the processing of your application. (Note: At least two (2) of your letters should be from faculty).
    - SGUS applicants only: CoE Simultaneous Graduate/Undergraduate Study (SGUS) Election Form. To obtain this form, please contact Kimberly Smith at [kansmith@umich.edu](mailto:kansmith@umich.edu).
  - **International Applicants** must also send:
    - Official TOEFL scores sent via ETS (Institution Code 1839). The name on your TOEFL scores must be the same as the name on your application form.

**3. Mailing Information:**

- Please mail the supporting documentation to the following address:

University of Michigan  
College of Engineering  
Graduate Professional Programs  
273 Chrysler Center  
2121 Bonisteel Blvd.  
Ann Arbor, MI 48109-2092

#### **4. Frequently Asked Questions:**

For further information visit our Frequently Asked Questions at:  
<http://www.engin.umich.edu/dept/cee/FAQs.PDF>